



CONNECTICUT  
RESOURCES  
RECOVERY  
AUTHORITY

100 Constitution Plaza • Hartford • Connecticut • 06103 • Telephone (860)757-7700  
Fax (860)757-7745

## MEMORANDUM

**TO:** CRRA Organizational Synergy & Human Resources Committee

**FROM:** Moira Benacquista, Board Secretary/Paralegal

**DATE:** November 14, 2011

**RE:** Notice of Special Teleconference Meeting

---

There will be a special teleconference meeting of the Human Resources Committee of the CRRA Board of Directors on Wednesday, November 16, 2011, at **11:30 am** in the Legal Conference Room at the CRRA offices, 100 Constitution Plaza, Hartford, CT.

The purpose of the meeting will be to discuss the following matters:

- I. Approval of Minutes of the October 24, 2011, OS&HR Committee Meeting (Attachment A).
- II. Review and Recommend Approval of Employee Benefit Program (Healthcare, Dental, Vision, Life & Disability Insurance) Renewal (Attachment B).
- III. Executive Session to discuss personnel matters.

If you will be unable to attend, please notify Moira Kenney at (860) 757-7787 immediately.

cc: Tom Kirk, President  
Jim Bolduc, CFO  
Eric Womack, HRM